

Financial Assistance Award

DENALI COMMISSION

510 L Street, Suite 410
Anchorage, Alaska 99501
(907) 271-1414 (phone)
(907) 271-1415 (fax)
www.denali.gov

Award Number

01111-00

Award Title

Yukon Kuskokwim Health Corporation-
AMHTA Funding - Kotlik

Performance Period

February 1, 2009 through September 30, 2009

Recipient Organization & Address

Yukon Kuskokwim Health Corporation
PO Box 2265
Construction Division
Bethel, AK 99559

Authority

112 Stat 1854

CFDA Number

90.100

Denali Commission Finance Officer Certification

Jennifer Price
03/13/2009

Phone: 907 543-6046**Recipient DUNS # 082508961**

TIN # 920041414

Cost Share Distribution Table

Accounting Code	New Funding		Prior Period Funding		Total
	Denali Commission	Other Contributors	Denali Commission	Other Contributors	
AMHTAFunding	\$25,000.00		\$0.00		\$25,000.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
Total	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00

This Financial Assistance Award approved by the Federal Co-Chair of the Denali Commission constitutes an obligation of federal funding.

Award Conditions to the Financial Assistance Award Between the Denali Commission and Yukon Kuskokwim Health Corporation (YKHC)- Kotlik For Match Funding for Behavioral Health Space

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Signature of Authorized Official - Denali Commission

Electronically Signed

Typed Name and Title

George Cannelos
Federal Co-Chair

Date _____

03/13/2009

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AWARD CONDITIONS

1. Scope of Work

This Commission is providing a total of \$25,000 to the Yukon Kuskokwim Health Corporation (YKHC), received from the Alaska Mental Health Trust Authority, to be used for match funding for construction and the integration of behavioral health space in primary care clinics at the village level in Kotlik.

All Commission funding is intended for the scope of work identified in the Award document only. Any balance of funds remaining after the full scope of work has been completed will be returned to the Denali Commission.

2. Milestones

The following milestones are identified as the major steps to be completed as part of the project. "Planned" dates for the first milestone are included here. As part of each progress report, the recipient shall update the progress toward meeting these milestones (see section 7, Reporting).

Milestone	Planned		Actual		Total Cost At Completion
	Start Date	End Date	Start Date	End Date	
Construction	02/01/2009	06/30/2009			0 \$0.00
Project Close-Out	07/01/2009	09/30/2009			0 \$0.00

3. Award Performance Period

The Award performance period is February 1, 2009 through September 30, 2009. This is the period during which Award recipients can incur obligations or costs against this Award.

4. Direct and Indirect Costs

The cost principles of OMB Circular 122 are applicable to this Award. No indirect costs are allowable under this award. Please refer to the cost principles regulations for specific details on other allowable charges under this Award.

5. Budget and Program Revisions

The Administrative Circular, 2 CFR Part 215 (formerly OMB A-110), applies to this Award. Please refer to the Administrative Circular for specific details on revisions to this Award. The Administrative Circular requires that Alaska Native Tribal Health Consortium inform the Commission in writing (e-mail, letter, or report) at the earliest possible date of any unanticipated project cost overrun, project schedule delays, or changes in the project scope or changed site conditions.

6. Payments

Payments under this Award will be made by electronic transfer in response to a "Request for

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Advance or Reimbursement”, Standard Form 270 (SF-270) submitted by the YKHC. Requests for reimbursements may be made as needed. The SF-270 must be submitted to the Denali Commission via fax, e-mail (finance@denali.gov) or mail in order for payment to be processed. The form is available on the OMB website: http://www.whitehouse.gov/OMB/grants/grants_forms.html. Payments shall be made in accordance with 2 CFR Part 215. Please contact the Denali Commission’s Finance Specialist at (907) 271-1414 for further information about submitting this form. **No interest will be accrued on these funds.**

7. Reporting

Two forms of project reporting are required under this Award, listed below. YKHC shall submit reports using the Denali Commission’s on-line Project Database System, available at www.denali.gov. If there are technical limitations which may prevent the recipient from meeting this requirement, please contact the Program Manager listed in this agreement.

a. **Progress Reports** shall be submitted on a quarterly basis. The first reporting period is January 1, 2009 to March 31, 2009 and quarterly thereafter. Reports are due within 30 days of the end of the reporting period. Progress reports shall include the following:

- i. Total project funding, including both Denali Commission funding and other project funding sources.
- ii. The total project expenditures for the project as of the end of the reporting period, including both Denali Commission and Other funding sources.
- iii. Updated schedule and milestone information as identified in the Scope of Work
- iv. Narrative summary of the project status and accomplishments to date, and address the following questions: is the project on schedule, is the project on budget, and what actions are planned to address any project problems.
- v. **Construction Projects** Photographic documentation of project progress shall be provided with the progress reports for active construction projects. The photo documentation shall include a minimum of three, dated photos per reporting period such that a complete record of the construction is maintained over time, from “before,” showing the situation before the start of construction, to “during” showing work proceeding on the project, and “after” to show the finished project. Photos shall be provided in a digital format as part of the on-line report. A short description of the activity and names of those in the photos shall also be provided.
- vi. **Non-Construction Projects** For minor repair and renovation projects or other non-construction projects, pictures should be provided of before and after, or photos that are representative of the funded activity, to the extent possible. Photos shall be provided in a digital format as part of the on-line report. A short description of the activity and names of those in the photos shall also be provided.

b. In addition to reporting quarterly, the Recipient shall set up a teleconference meeting once every three months with the Commission program manager to report lessons learned and project status. These meetings may include community participation.

c. **Federal Single Audits** shall be submitted annually, when required. In accordance

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with OMB Circular A-133, which requires [subpart 200] “Non-Federal entities that expend \$500,000 or more in a year in Federal awards shall have a single or program-specific audit conducted for that year in accordance with the provisions of this part [subpart 205]. The determination of when an award is expended should be based on when the activity related to the award occurs.”

Recipients shall also submit single audits to the Federal Clearinghouse as designated by OMB. Information can be found on the following web-site: <http://harvester.census.gov/sac/>

8. Project/Award Close-Out

The project close-out report shall be completed within 90 days of the end of the Award performance period or within 90 days of the completion of the project, whichever is earlier. Recipients must also draw down any remaining funds for expenditures incurred under this award during this 90-day period.

The project close-out report shall be submitted on-line through the Denali Commission’s on-line Project Database System, available at www.denali.gov. The project close out will require the recipient to submit the following information:

- a. Final data for each item listed in paragraph 7(a) “Progress Reports”
- b. Final project expenditures itemized by the following categories: planning & design; materials & equipment; freight; labor; project administration/overhead and other expenses.
- c. Acknowledgement of support: For all construction projects, the Award recipient shall display a sign that acknowledges the Government’s support for the project(s) developed under this Award. The Commission will provide an appropriate sign. The Award recipient must request an indoor and/or an outdoor sign from the Commission office. Pickup or delivery of the sign can be arranged at that time.

9. Public Policy Laws and Assurances

Award Recipients are required to comply with the public policy laws and assurances on Standard Forms SF 424b and SF 424d. These forms must also be signed by a certifying official of the organization. Some of the laws are highlighted below for your reference.

To the maximum extent practicable, considering applicable laws, Funding Recipients shall accomplish the project contemplated by the Award using local Alaska firms and labor.

No portion of this award may be used for lobbying or propaganda purposes as prohibited by 18 U.S.C. Section 1913 or Section 607(a) of Public Law 96-74.

Project level environmental reviews in accordance with the National Environmental Policy Act (NEPA) and the National Historic Preservation Act (NHPA) are required for each project undertaken with Denali Commission funds.

10. Non-Compliance with Award Conditions

Recipients not in compliance with the terms and conditions of this Financial Assistance Award will be notified by the Denali Commission. The Denali Commission will work with the recipient to identify the steps necessary to bring them back into compliance, and will

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establish an appropriate time frame for the corrections to be made. If the corrections have not been made by the deadline, the Denali Commission reserves the right to either suspend or unilaterally terminate the Financial Assistance Award for non-performance.

11. Program Manager, Financial Manager & Other Contact Information

Denali Commission	Yukon Kuskokwim Health Corporation (YKHC)
Nancy Merriman Program Manager 510 L Street, Suite 410 Anchorage, AK 99501 Phone: 907-271-1779 Fax: 907-271-1415 E-mail: nmerriman@denali.gov	Greg McIntyre VP Support Services P.O. Box 528 Bethel, AK 99559 Phone: 907-543-6558 Fax: 907-543-6001 Email: greg_mcintyre@ykhc.org
Betty Sorensen Grants Administrator 510 L Street, Suite 410 Anchorage, AK 99501 Phone: 907-271-3415 Fax: 907-271-1415 E-mail: bsorensen@denali.gov	Pat Fitka Construction Finance Administrator P.O. Box 528 Bethel, AK 99559 Phone: 907-543-6046 Fax: 907- 543-6004 Email: patricia_fitka@ykhc.org